



# FOOD VENDOR APPLICATION



## North Carolina Oyster Festival Ocean Isle Beach October 21<sup>st</sup> – 22<sup>nd</sup>, 2017

Company Name: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tax ID# \_\_\_\_\_

Festival Location: 8 East Second Street, Ocean Isle Beach

Festival Hours: Saturday, October 21<sup>st</sup>, 2017 9:00 am – 6:00 pm

Sunday, October 22<sup>nd</sup>, 2017 10:00 am – 5:00 pm

**RAIN OR SHINE EVENT – NO REFUNDS**

SPACE IS LIMITED. Please return your completed application with entry fee. Approval letters will be emailed. **The Oyster Festival committee reserves the right to deny any application for any reason.**

### APPLICATION MUST BE COMPLETED IN FULL TO BE CONSIDERED

**\*\*Pre-packaged food (food NOT made on-site) should complete the Exhibitor Application\*\***

<u>Fees</u>	<u>Price</u>	<u>Amounts</u>
Snack Food Vendor – Member	\$300	\$ _____
Snack Food Vendor – Non Member	\$350	\$ _____
Commercial Food Vendor - Member	\$525	\$ _____
Commercial Food Vendor – Non Member	\$625	\$ _____
Electric 120v, 20 amp circuit	\$50	\$ _____
Electric 240v, 30 amp circuit	\$100	\$ _____
Electric 240v, 50 amp circuit	\$150	\$ _____
Ability to Sell Soft Drinks	\$175	\$ _____
	Subtotal	\$ _____

**TOTAL Amount Enclosed** \$ \_\_\_\_\_

Make Checks Payable to: Brunswick County Chamber of Commerce, PO Box 1185, Shallotte, NC 28459  
Once Approved there will be no refunds (no exceptions) **\*\*RETURN CHECK FEE IS \$35\*\***

Questions? Please contact the Brunswick County Chamber of Commerce at 910-754-6644 or email the Events Director, Robyn Beliveau, at [rbeliveau@brunswickcountychamber.org](mailto:rbeliveau@brunswickcountychamber.org)



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## Space Required

Total Width \_\_\_\_\_ (Must include trailer tongue, etc)

Overall Depth \_\_\_\_\_

Do you require a water connection? Yes  No

Are you using propane for cooking? Yes  No

Bags of ice are available for purchase from the committee during the event

**How many years have you been a vendor at the NC Oyster Festival?** \_\_\_\_\_

\*If you are interested in being featured on our website as a vendor please email one high resolution photo, provide a link to your website or Facebook page (if desired) and a brief description of your business.

Web address: \_\_\_\_\_

**Provide a brief description for the website (use back of form if needed):**

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**Provide a menu with specific food items and prices (use back of form if needed):**

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ALL FOOD VENDORS MUST prominently display MENU ITEMS and PRICES to include only the food items that are approved by the Oyster Festival Committee to sell. **Food vendors are responsible for obtaining all necessary Health Department permits from the Brunswick County Health Department (910-253-2250). The Health Department will be on-site Saturday, October 21<sup>st</sup> at 8:00 AM for inspections.** The exhibitor will be responsible for tent, tables, chairs, props, drop cords, etc. and for keeping the booth manned during show hours. Be sure your booth is attractive from all sides and will not distract from your neighbor's display. There will be no duplications accepted for main food items. **Food vendors must have a visible fire extinguisher in their booth space. VENDORS ARE RESPONSIBLE FOR COMPLIANCE OF THE NC FIRE PREVENTION CODE. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT CHUCK RASH AT 910-579-2804**

Food Vendors **MUST** submit a Temporary Food Establishment (TFE) Permit to The Brunswick County Health Department. They can be contacted at 910-253-2250. Food Vendors are responsible for obtaining the current TFE, completing the form and sending in the correct amount of money by September 1, 2017. **If this is not done by September 1<sup>st</sup>, 2017, you will not be able to participate in the festival. NO EXCEPTIONS.**

**NO PETS ALLOWED and NO SMOKING ALLOWED ANYWHERE ON FESTIVAL GROUNDS**

**Please include copies of insurance policy with the application. Your application will not be processed until we have proof of insurance and payment. Approval letters will be emailed.**

The undersigned acknowledges that all food items prepared and sold at the festival must be pre-approved by the Oyster Festival Committee. If food is not approved, the vendor agrees that s/he will not include the item on the menu. Failure to follow the rules will result in exclusion from future festivals. The undersigned also understands that by failing to abide by the rules s/he may be asked to leave the Festival and no refund will be made.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Approved vendors will receive an Information Packet which will provide Set-Up, Breakdown and Rules and Regulations for Vendors.**



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**Please be sure you have all necessary documents along to submit:**

\_\_\_\_\_ Application (all fields on application are required and MUST be completed)

\_\_\_\_\_ Fee Payment

\_\_\_\_\_ Copy of Insurance Policy

\_\_\_\_\_ Electrical Specifications

\_\_\_\_\_ Water hook-up specifications

\_\_\_\_\_ Propane Specifications

\_\_\_\_\_ TFE Permit

**Your application will not be processed until we have proof of insurance and payment. Approval or Denial letters will be emailed.**

**The Oyster Festival committee reserves the right to deny any application for any reason.**